

**Invitation for Non-Teaching Positions**

Set up in 2014 with the active support of the Rural Development Department, Government of Bihar and other prominent development support agencies.

**Non-Teaching Positions:**

Position	Qualifications	No. of positions	Post Qualification Experience	Scale
Manager - ITES	Post-Graduation Degree in computer Science or Computer Applications or equivalent (M.Tech / MCA)	1	5-10 years of relevant experience in Academic Institutions and / or Industry is desirable.	9300 – 34800 + 4200 (grade pay, level 2) up to 5 years of experience / Rs 15400 – 39000 + 5400 (grade pay, level 1) for more than 5 years of experience
Programme Assistant for PGP office	Graduation in any stream with computer proficiency	1	3-5 years of relevant experience is desirable.	Rs 5300 – 20200 + 2400 (grade pay, level 2) up to 5 years of experience / Rs 9300 – 34800 + 4200 (grade pay, level 1) for more than 5 years of experience
Administrative Assistant	Graduation in any stream with computer proficiency	1		
IT Maintenance Assistant	Graduation in computer Science, Computer Application or equivalent	1		
Purchase and Stores Assistant	Graduation in Commerce or Finance	1		
Secretary to Director, Dean, Faculty	Post Graduate in any subject with computer proficiency	2		

**Last Date for receiving application: November 30, 2014**

Emoluments and benefits will be on par with Centrally Funded Technical Institutes. DMI offers benefits like HRA, Contributory PF and Gratuity, Leave including LTC and Insurance as per rules.

Applicants should submit a hard copy of the duly filled application available on Institute's website ([www.dmi.brtps.in](http://www.dmi.brtps.in)) and send to the Director latest by November 30, 2014.



Note:

\* Mere fulfilling eligibility criteria does not ensure appointment to the position applied for.

\* DMI reserves the right to modify eligibility criteria and cancel the recruitment process.