



Career Guidance Centre, Chandragupt Institute of Management Patna

(An Autonomous Body which is fully funded by Dept. of Bihar State Backward Classes Finance & Development Corporation,
Govt. of Bihar under the Mukhyamantri Vyavasayik Pathyakram Margdarshan & Utpreeran Kendra)

Mithapur Institutional Area, Patna-800001 (Bihar)

Website: www.cimp.ac.in E-mail: directorcg@cimp.ac.in , cao@cimp.ac.in

Telephone No.: 0612-2366015, Mobile No.: 9334076225



बिहार सरकार

विज्ञापन सं० : CIMP/CGC-Advt./2022-01

दिनांक : 28.07.2022

कैरियर गाईडेंस सेन्टर, चन्द्रगुप्त प्रबंध संस्थान पटना के अन्तर्गत
(क) कम्प्यूटर ऑपरेटर-01 पद (ख) भण्डारपाल-सह-लिपिक-01 पद के लिए संविदा के
आधार पर नियुक्ति हेतु इच्छुक अभ्यर्थियों के दिनांक 18 अगस्त, 2022 के संध्या 8:00 बजे
तक आवेदन-पत्र आमंत्रित किये जाते हैं।

आवेदन करने हेतु फॉर्म **Download** कर नीचे दिए गए पते पर भेजें।

निदेशक

कैरियर गाईडेंस सेंटर

चन्द्रगुप्त प्रबंध संस्थान पटना

मीठापुर Institutional Area

पटना - 800001, बिहार

Sd/

Kumod Kumar

Director, Career Guidance Centre
CIMP, Patna



Career Guidance Centre, Chandragupt Institute of Management Patna

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Date: 28.07.2022

Guidelines for the Post of Computer Operator and Store Keeper- Cum-Clerk

1. Applications are invited for the Post of (a) Computer Operator (b) Store Keeper-Cum-Clerk under Mukhyamantri Vyavasayik Pathyakram Margdarshan & Utpreeran Kendra at Chandragupt Institute of Management Patna, (Career Guidance Centre).
2. The post will continue till the financial support of Bihar State Backward Classes Finance & Development Corporation (Govt. of Bihar), Birchand Patel Marg, Patna-800001 to the Career Guidance Centre, CIMP exists.
3. The post shall be purely temporary and the CIMP will have no responsibility at all for the continuance of the said post or any financial obligation for that in future.
4. The appointee will have no claim for the regularization of his/her in future.
5. Selection will be made purely on the basis of candidates' previous record/written test and or performance in the walking interview as required.
6. Bihar reservation rules shall apply in selection of the candidates.
7. The above mentioned appointments shall be purely temporary which will initially for six (06) Months and may be renewed depending upon the requirement of the Career Guidance Centre, CIMP and satisfactory performance of the Candidates.
8. Candidates shall have to produce original documents at the time of walking interview for the verification.
9. No Call Letter or Walking Interview Letter will be issued.
10. Result will be published only on the website of the CIMP i.e. www.cimp.ac.in
11. No TA/DA will be paid to the candidates for appearing for any test or attending then walking interview.
12. Applications, which are incomplete and are not accompanied with the required documents, will not be entertained and no correspondence will be made or entertained in this regard.
13. Please visit our following websites regularly for any further updates:

<http://cimp.ac.in/job>

[Email: cao@cimp.ac.in](mailto:cao@cimp.ac.in) , directorcgcc@cimp.ac.in

ELIGIBILITY FOR COMPUTER OPERATOR:

- **Education Qualification:** Graduate in any stream from Govt. Recognized University/ Institute with good typing speed in English and Hindi having Diploma in Computer application.
- **Age:** Minimum 18 Years and Maximum 42 Years as **on 01.07.2022.**
- **Salary:** On Consolidated Pay of Rs. 13,225/- p.m.
- Date of Practical Computer Test and Typing Test will be 29th August, 2022 from 01:30 p.m. onwards.
- Typing Speed should 30 wpm in Hindi and 40 wpm in English.
- Test will be of 10 minutes for each language (Hindi & English)
- 1.5 % error in typing will be condoned.
- 40 Marks for Hindi Typing and 40 Marks for English Typing.
- Computer Test will be of 20 Marks.
- Total marks will be of 100.
- **Experience:** Candidate must have minimum 02 (Two) years of experience as Computer Operator.
- **Application Fee :** Nil

ELIGIBILITY FOR STORE KEEPER- CUM- CLERK:

- **Education Qualification:** Graduate in any stream from Govt. Recognized University/ Institute and having good Computer Knowledge with one year experience in handling stores.
- **Age:** Minimum 18 Years and Maximum 42 Years **as on 01.07.2022.**
- **Salary:** On Consolidated Pay of Rs. 15,000/- p.m.
- Date of Walking Interview will be 29th August, 2022 from 01:30 p.m. onwards.
- The selection of candidates will be made based on their performance in the walking Interview.
- Walking Interview will be of 40 Marks.
- **Application Fee :** NIL

Sd/-

Kumod Kumar

Director, Career Guidance Centre
CIMP, Patna

11. Work Experience, if any :

- a) Name of the Organisation :
- b) Designation :
- c) Duration :

Place :

Signature of the Candidate with date