



# JEEVIKA

## **Bihar Rural Livelihoods Promotion Society** **State Rural Livelihoods Mission, Bihar**



**Proposal for**  
**Recruitment of Farmer Producer Organisation (FPO) Staff**  
**under the Scheme- “Formation and Promotion of Farmer Produce Organizations (FPOs)”**  
**SELECTION THROUGH WALK - IN INTERVIEW**



*Add A mission to your CAREER;*

*Join A team of committed And PASSIONATE Development Professionals.*

Department of Agriculture Cooperation & Farmers' Welfare (DAC&FW), Government of India (GoI) has launched the scheme- “Formation and Promotion of Farmer Producer Organizations (FPOs)” to promote 10,000 new FPOs in the country by 2023-24. State Rural Livelihood Missions (SRLMs) will be acting as Cluster Based Business Organisations (CBBO's) under the scheme to form and nurture the FPOs. Under this scheme, State Rural Livelihood Mission-Bihar has promoted 15 FPOs -1. Bhitiharwa Jeevika Mahila Kisan Producer Company Limited, Manjhaulia, West Champaran 2. Agro Acres Chakai Jeevika Mahila Kisan Producer Company Limited, Chakai, Jamui 3. Atrayani Ganga Jeevika Mahila Kisan Producer Company Limited, Dighwara, Saran 4. Kalyani Jeevika Mahila Kisan Producer Company Limited, Ariyari, Sheikhpura 5. Jayeka Jeevika Mahila Kisan Producer Company Limited, Asarganj, Munger 6. Srijan Jeevika Mahila Kisan Producer Company Limited Bhagwanpur, Kaimur 7. Singheswar Jeevika Mahila Kisan Producer Company Limited, Kumarkhand, Madhepura 8. Nawada Jeevika Mahila Kisan Producer Company Limited, Sirdala, Nawada 9. Ujwala Jeevika Mahila Kisan Producer Company Limited, Singhwara, Darbhanga 10. Samridh Jeevika Mahila Kisan Producer Company Limited, Bodhgaya, Gaya 11. Katihar Jeevika Mahila Kisan Producer Company Limited, Korha, Katihar 12. Arunodaya Jeevika Mahila Kisan Producer Company Limited, Kursakanta, Araria 13. Sonbhadrai Jeevika Mahila Kisan Producer Company Limited, Tilouthu, Rohtas 14. Maasheetala Jeevika Mahila Kisan Producer Company Limited, Dumraon, Buxar 15. Maasheetala Jeevika Mahila Kisan Producer Company Limited, Fatuha, Patna. A dedicated professional team of Chief Executive Officer and Accountant will be engaged by State Rural Livelihood Mission, Bihar for all 15 FPOs. For this purpose, State Rural Livelihood Mission, Bihar invites online applications from eligible candidates for contractual engagement with FPOs of following categories of Technical and Supporting Staff. Tenure of Engagement of all the posts is three year from the date of joining, subject to annual renewal based on satisfactory performance of the incumbents:-

*Applications are invited for the following positions for different FPOs*

**Current Opening: 30 Positions (Chief Executive Officer-FPO – 15, Accountant-15)**

Name of Position	Number of Vacancies	Qualification	Experience	Key Responsibilities	Monthly Remuneration
Chief Executive Officer (CEO-FPO)	15	<ul style="list-style-type: none"> <li>• (For Outside of Bihar) Graduate in agriculture / agriculture marketing / agri-business management or BBA or equivalent.</li> <li>• (For Local Professionals) - Graduate in agriculture / agriculture marketing / agri-business management or BBA or equivalent or 10+2 and Diploma in agriculture / agriculture marketing / agri-business management or other related areas</li> <li>• (For Members of SHG or Family members of SHG)-10+2 and Diploma in agriculture / agriculture marketing / agri-business management or other related areas</li> </ul>	Minimum 1 year experience of working for farmers at grass root-level.	<ul style="list-style-type: none"> <li>• Managing the overall operations and resources of FPO on daily basis</li> <li>• Making major company decisions with approval from BoDs</li> <li>• Acting as the main point of communication between the board of directors (the board) and company operations and being the public face of the company</li> <li>• Launching new products or services of the company</li> <li>• Finding new business opportunities</li> <li>• Cultivating deeper customer relationships</li> <li>• Overseeing and monitoring company and financial matters</li> <li>• Facilitate use of digital tools and technology where necessary to bring efficiency in operations</li> <li>• Leading the development of the company's short- and long-term strategy</li> </ul>	Rs.25,000/month
Accountant	15	<ul style="list-style-type: none"> <li>• 10+2 in Commerce or Accountancy.</li> <li>• Knowledge of accounting software (tally etc) is must</li> <li>• SHG member / Family members / Book Keeper will be given preference in the selection process</li> </ul>	Minimum 1 year work experience as an accountant handling financial transactions with exposure to accounting software's	<ul style="list-style-type: none"> <li>• Recording daily business transactions of FPO in accounting software</li> <li>• Inventory Management</li> <li>• Asset Management</li> <li>• Dealing with Banks</li> <li>• Prepare financial records for Auditing</li> <li>• Manage Compliances pertaining to TAX and RoC</li> </ul>	Rs.10,000/month

- Initially contract will be for a period of eleven months that may be extended further on the basis of the performance, requirement etc of the project and approval of the Competent Authority.
- Short listing will be based on Educational qualification and minimum relevant experience.
- Number of vacancies may be changed without prior notice.

#### **IMPORTANT DATES**

<b>Last date for receiving application</b>	25.06.2022
<b>Group discussion and personal interview</b>	14th to 16th July 2022 (Tentative)

#### **Age Limit –**

- Minimum Age limit for all the positions will be 21 years and maximum 45 years (age and experience will be calculated as on 25.06.2022)

#### **How to Apply:-**

- Read the Instructions carefully before applying for any position.
- Before start of filling-up of application through on-line mode, the candidate should keep ready the following details/ documents:-
  - A. Valid E-mail ID & Mobile Number
  - B. Scanned copy of the recent passport size color Photograph (not older than 3 months). Candidates should ensure that the same photograph is used throughout this recruitment process.
  - C. Scanned signature
  - D. Updated Resume
  - E. Required certificates and relevant documents as mentioned in the Advertisement
  - F. Candidates may apply for multiple posts, as per eligibility.
- Candidates should have valid e-mail ID and mobile number, it should be kept active during the entire recruitment process. Registration number, password and all other important communication will be sent on the same registered e-mail ID and suitable message in the registered Mobile Number (please ensure that email sent to this mailbox is not redirected to your junk / spam folder).
- Candidates should fill the details carefully while filling in the on-line application. CANDIDATE CAN EDIT THE INFORMATION BEFORE FINAL SUBMISSION OF FORM, (\*Once the form is submitted, it can't be edited)
- Only the documents submitted by candidates at the time of submission of online application should be considered for evaluation purpose, no documents submitted after the submission of application will be considered for evaluation purpose.
- Candidates intending to apply should ensure that they fulfil the minimum eligibility criteria specified in the Job Descriptions in this advertisement.
- Candidates must necessarily produce the relevant documents in original and along with a photocopy in support of their identity and eligibility pertaining to category, nationality, age, educational qualifications & relevant work experience etc. as indicated in the online application form at the time of interview and at any subsequent stages of the recruitment process.
- In case of overlap of durations in experience certificates, multiple experience letters with same date/ issue number, all such experiences will not be considered and summarily rejected.
- The applicants are required to submit the duly filled application on or before the due date, failing which the application of the said applicant shall be

treated as non-responsive. The applications received after due date shall not be considered.

- Curriculum Vitae (CV) will be considered as a document to assess overall and relevant experience and same will be validated with relevant valid documents.
- Photograph must be a recent passport size colour picture on light background. The size of the scanned image should be between 50kb -100kb and in jpg/ jpeg format only.
- The applicant has to sign on white paper with Black/Blue ball point pen. Size of file should be between 50kb - 100kb in jpg/jpeg format only.
- Please scan the relevant Certificates. Each Certificate in PDF/DOC/DOCX format only and Size of file should be between 50kb - 1000kb.
- Candidates should apply in prescribed format available in the following link :  
<https://forms.gle/jmpPJwyW2cBZDTiCA>
- **Please visit <http://brlps.in/Career> for more details**
- For technical queries in filling application, candidates may contact through E Mail on following : [recruitment@brlps.in](mailto:recruitment@brlps.in)
- Candidates are requested to check the websites periodically for updates and other announcements.
- BRLPS reserves the right to cancel this recruitment process, fully or partially, at any stage at its discretion.
- Selection will be based on educational qualification & experience, GD & personal interview only.
- The selected candidates will be the employees of the CBBO for which they are selected; they will not be the staff of the BRLPS. Hence, liabilities of such officials will lie with the CBBO.
- Place of posting of the hired person will be the block of concerned FPOs.
- Only Shortlisted candidates will be called for the next stage of the selection process i.e, GD and Personal Interview. List of shortlisted candidates will be published on <http://brlps.in/Career>.

**Disclaimers:** Mere eligibility does not guarantee a job. BRLPS reserves the right to cancel the candidature at any point of time if any discrepancy is found.

*Together we CAN REALize*  
**Chief Executive Officer,**  
**Bihar Rural Livelihoods Promotion Society**