



अखिल भारतीय आयुर्विज्ञान संस्थान पटना  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA



(An Autonomous Institute under Ministry of Health & Family Welfare, Government of India)

Advt. No. Admin./Deputation/2019/07

**VACANCY NOTICE**

Applications are invited in prescribed Performa from eligible officers/officials of Central/ State/U.T. Government / Universities/Statutory/Autonomous Bodies/Public Sector Undertaking/ Research and Development Organizations /Police Departments of the Central /State/U.T./Armed Forces including Para Military Forces for filling up the following **Group 'A' & 'B'** posts on **Deputation Basis** at All India Institute of Medical Sciences, Patna.

Sl. No.	Name of Post	Pay Band & Grade Pay	Qualifications	No. of Posts
01	Finance and Chief Accounts Officer (Senior Accounts Officer) Group : 'A'	PB-3 (₹ Rs. 15,600-39,100) with GP of ₹ 6,600 (Pre-revised) corresponding to Level-11 (₹ 67700-208700) of 7 <sup>th</sup> CPC	Officers under the Central /State/ U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i) Holding analogous posts on regular basis, <b>OR</b> (ii) With 5 years regular service in the relevant field in the grade pay of Rs. 5400/-	1
02	Accounts Officer Group : 'A'	PB-3 (₹ 15,600-39,100) with GP of ₹ 5,400 (Pre-revised) corresponding to Level-10 (₹ 56100-177500) of 7 <sup>th</sup> CPC	Officers under the Central /State/ U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i) Holding analogous posts on regular basis, <b>OR</b> (ii) With 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/4600 respectively.	1
03	Chief Nursing Officer Group : 'A'	PB-3 (₹ 15,600-39,100) with GP of ₹ 7,600 (Pre-revised) corresponding to Level-12 (₹ 78800-209200) of 7 <sup>th</sup> CPC	Officers of the State/Central Government or Statutory/Autonomous Bodies: (i) holding analogous posts <b>OR</b> (ii) With 5 years of regular service in the post in the relevant field in the PB-3 with Grade Pay of Rs. 6600/- <b>OR</b> (iii) With 10 years of regular service in the post in the relevant field in the PB-3 with Grade Pay of Rs. 5400/-	1
04	Nursing Superintendent Group : 'A'	PB-3 (₹ 15,600-39,100) with GP of ₹ 6,600 (Pre-revised) corresponding to Level-11 (₹ 67700-208700) of 7 <sup>th</sup> CPC	Officers of the State/Central Government or Statutory/Autonomous Bodies holding analogous posts <b>OR</b> Deputy/Assistant Nursing Superintendent with 5 years regular service in the Grade Pay of Rs. 5400/-	3
05	Assistant Nursing Superintendent Group : 'A'	PB-3 (₹ 15,600-39,100) with GP of ₹ 5,400 (Pre-revised) corresponding to Level-10 (₹ 56100-177500) of 7 <sup>th</sup> CPC	Officers of the State/Central Government or Statutory/Autonomous Bodies holding analogous posts <b>OR</b> Staff Nurse Grade I (Nursing Sisters) with 3 years regular service in the Grade Pay of Rs. 4800/- <b>And</b> Possessing educational qualification and experience for direct recruitment given below:- <b>Essential:</b> (i) B.Sc. Nursing (4 year course) from a recognised institute/ university. <b>OR</b> B.Sc. (post-certificate) or equivalent such as B.Sc. Nursing (Post-basic) (2 year course) from a recognised institute/university. (ii) Should be registered with the Indian Nursing Council/State Nursing Council.	85

			<p><b>Experience:</b> Six years' experience in 200 bedded healthcare organization after obtaining Degree or equivalent from a recognized University/ Institution.</p> <p><b>Desirable:</b> (i) M.Sc. (Nursing) from a recognized Institute/ University (ii) Ability to use computers- Hands on experience in office applications, spread sheets and presentations.</p>	
06	Senior Analyst (System Analyst) <b>Group : 'A'</b>	PB-3 (₹ 15,600-39,100) with GP of ₹ 7,600 (Pre-revised) corresponding to Level-12 (₹ 78800-209200) of 7 <sup>th</sup> CPC	Officers from Ministries/Departments of Government of India/State Government/Union Territories/ Statutory/ Autonomous Bodies, holding analogous posts on regular basis or posts with GP of 6600/- and above with 5 years of regular service in this grade.	1
07	Senior Procurement-cum-Stores Officer <b>Group : 'A'</b>	PB-3 (₹ 15,600-39,100) with GP of ₹ 6,600 (Pre-revised) corresponding to Level-11 (₹ 67700-208700) of 7 <sup>th</sup> CPC	Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- and have 5 years' experience as a Stores officer on regular basis.	1
08	Stores Officer <b>Group : 'A'</b>	PB-3 (₹ 15,600-39,100) with GP of ₹ 5,400 (Pre-revised) corresponding to Level-10 (₹ 56100-177500) of 7 <sup>th</sup> CPC	Officers under the Central/State/U.T. Government/ Universities/ Statutory, Autonomous Bodies or Autonomous Bodies or Research and Development Organizations (i) holding analogous posts on regular basis, or (ii) with 2 years regular service in the grade pay of Rs. 4800/- <b>OR</b> (iii) with 3 years regular service in the grade pay of Rs. 4600/- and having educational qualifications and experience as under: (i) Degree from a recognised University/Institution; (ii) Post-graduate degree/diploma in Material management from a recognised University/Institution; <b>OR</b> (iii) Bachelor's Degree in Material management from a recognised University/Institution and 3 years' experience in store handling (preferably medical stores).	2
09	CSSD Officer <b>Group : 'A'</b>	PB-3 (₹ 15,600-39,100) with GP of ₹ 6,600 (Pre-revised) corresponding to Level-11 (₹ 67700-208700) of 7 <sup>th</sup> CPC	Officers of Central/State Govt./ Autonomous/ Statutory Organization holding analogous post on regular basis <b>OR</b> CSSD Supervisor with five/seven years of regular service in the grade pay of Rs. 5400/- or 4600/- respectively.	1
10	Chief Librarian <b>Group : 'A'</b>	PB-4 (₹ 37,400-67,000) with GP of ₹ 8,700 (Pre-revised) corresponding to Level-13 (₹ 123100-215900) of 7 <sup>th</sup> CPC	Officers under Central /State/U.T. Governments /Universities / Statutory /Autonomous Bodies or Research and Development Organizations: (i) holding analogous post on regular basis, <b>OR</b> with at least 5 years of regular service in the grade pay of Rs. 7600/- <b>OR</b> with at least 5 years of regular service in the grade pay of Rs. 6600/- ii. having educational qualification:- <b>Essential:-</b> (a) Master Degree in Science preferably in Biological Sciences of a recognized University or equivalent. (b) Degree or equivalent Diploma in Library Science of a recognized University equivalent. <b>Desirable:</b> (a) Master Degree in Library Science (b) Training in Medical Librarianship.	1

11	Chief Medical Record Officer <b>Group : 'A'</b>	PB-3 (₹ 15,600-39,100) with GP of ₹ 5,400 (Pre-revised) corresponding to Level-10 (₹ 56100-177500) of 7 <sup>th</sup> CPC	Officers under the Central /State/ U.T. Governments/Universities/ Statutory/Autonomous Bodies or Research and Development Organizations (i) Holding analogous posts on regular basis, <b>OR</b> (ii) With 2/3 years regular service in the grade pay of Rs. 4800/- or 4600/- respectively in the relevant field. <b>AND</b> Possessing the following qualifications and <b>Experience:</b> (a) Degree in Medical Record keeping (duration 1 year) from a recognized University/Institution. <b>And</b> (b) Ability to use computers in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi.	1
12	Chief Dietician <b>Group : 'A'</b>	PB-3 (₹ 15,600-39,100) with GP of ₹ 6,600 (Pre-revised) corresponding to Level-11 (₹ 67700-208700) of 7 <sup>th</sup> CPC	Employees of the Central /State /Union Territory Governments / Universities/Statutory/Autonomous Bodies / Health Care Organizations: Holding analogous posts on regular basis <b>OR</b> With 5 years of regular service in the post of Senior Dietician (Assistant Food Manager) in Grade Pay of Rs.5400/- <b>OR</b> With 7 years of regular service in the post of Dietician in the grade pay of Rs 4600/-	1
13	Senior Dietician (Assistant Food Manager) <b>Group : 'A'</b>	PB-3 (₹ 15,600-39,100) with GP of ₹ 5,400 (Pre-revised) corresponding to Level-10 (₹ 56100-177500) of 7 <sup>th</sup> CPC	Officers under the Central /State /U.T. Governments/ Universities/ Statutory, Autonomous Bodies or Health Care Organizations: Holding analogous posts on regular basis <b>OR</b> With 3 years regular service in the post of Dietician in the grade pay of Rs. 4600/-	2
14	Chief Medical Social Service Officer <b>Group : 'A'</b>	PB-3 (₹ 15,600-39,100) with GP of ₹ 6,600 (Pre-revised) corresponding to Level-11 (₹ 67700-208700) of 7 <sup>th</sup> CPC	Employees of the Central /State /Union Territory Governments/Universities/Statutory/Autonomous Bodies/ Public Sector Undertakings/ Research & Development Organizations (A) (i) Holding analogous posts on regular basis <b>or</b> (ii) With 5 years of regular service in the post in Grade Pay of Rs. 5400/- <b>AND</b> (B) Possessing the following qualifications and <b>Experience:</b> (i) M.A. in Social Work/MSW from a recognised institute/university and not less than 5 years of experience in the field of Medical Social Welfare with sound knowledge of medical and other government run financial aid schemes.	1
15	Supervising Medical Social Service Officer <b>Group : 'A'</b>	PB-3 (₹ 15,600-39,100) with GP of ₹ 5,400 (Pre-revised) corresponding to Level-10 (₹ 56100-177500) of 7 <sup>th</sup> CPC	Officers of the 200 bedded Hospital of Central/ State/U.T. Governments or Central Autonomous/ Statutory/Local Self Government Bodies or Public Sector undertakings: (a) (i) Holding analogous posts on regular basis; <b>or</b> (ii) Holding a post in the grade pay of Rs. 4600/- with 3 years of regular service in the grade; <b>or</b> (iii) Holding a post in the grade pay of Rs. 4200/- with 8 years of regular service in the grade. <b>And</b> (b) 5 year experience in the relevant field.	1
16	Executive Engineer (AC & R) <b>Group : 'A'</b>	PB-3 (₹ 15,600-39,100) with GP of ₹ 6,600 (Pre-revised) corresponding to Level-11 (₹ 67700-208700) of 7 <sup>th</sup> CPC	Officers from Ministries/Departments of Government of India, CPWD, MES, BRO, DoT, State Government/ Union Territories Engineering Services, and other Engineering Departments of the Central/State/PSU/ Statutory/Autonomous Bodies working holding analogous post <b>Or,</b> In PB-3 GP 5400/- with 5 years of regular service in the grade <b>Or,</b> In PB-2 GP 4600/- with 7 years of regular service in the grade.	1

17	Assistant Administrative Officer <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹4,600 (Pre-revised) corresponding to Level-7 (₹44900-142400) of 7th CPC	Officers under the Central /State/ U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations (iii) Holding analogous posts on regular basis, <b>OR</b> (iv) With 5 years regular service in the grade pay of Rs. 4200/- in the relevant field and possessing educational qualification given for direct recruitment: <b>Essential:</b> Degree from recognized University or its equivalent <b>Desirable:</b> 1. MBA/PG diploma in management from recognised institute. 2. Knowledge of Government Rules and Regulations 3. Proficiency in Computers.	1
18	Office Assistant (NS) <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,200 (Pre-revised) corresponding to Level-6 (₹ 35400-112400) of 7th CPC	Officers under the Central /State/ U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i) Holding analogous posts on regular basis, <b>OR</b> (ii) With 10 years regular service in the grade pay of Rs. 2400/- in the relevant field and possessing educational qualification given for direct recruitment: <b>Essential:</b> 1. Degree of recognized University or equivalent. 2. Proficiency in Computers	14
19	Office Superintendent <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹4,200 (Pre-revised) corresponding to Level-6 (₹35400-112400) of 7th CPC	Officers under the Central /State/ U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i) Holding analogous posts on regular basis, <b>OR</b> (ii) With 10 years regular service in the grade pay of Rs. 2400/- in the relevant field	1
20	Assistant Accounts Officer <b>Group : 'B'</b>	PB-2 (₹9300-34800) with GP of ₹ 4,600 (Pre-revised) corresponding to Level-7 (₹ 44900-142400) of 7th CPC	Officers under the Central /State/ U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i) Holding analogous posts on regular basis, <b>OR</b> (ii) Junior Accounts Officer with five years of regular service in the grade pay of Rs. 4200/-	2
21	Assistant Stores Officer <b>Group : 'B'</b>	PB-2 (₹9300-34800) with GP of ₹ 4,600 (Pre-revised) corresponding to Level-7 (₹44900-142400) of 7th CPC	Officers under the Central /State/ U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i) Holding analogous posts on regular basis, <b>OR</b> (ii) With 5 years regular service in the grade pay of Rs. 4200/-	4
22	CSSD Supervisor <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,600 (Pre-revised) corresponding to Level-7 (₹ 44900-142400) of 7th CPC	Officers of Central /State Governments/Autonomous/ Statutory Organization Holding analogous post on regular basis <b>OR</b> CSSD Supervisor with five years of regular service in the grade pay of Rs. 4200/-	1
23	Laundry Manager <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,200 (Pre-revised) corresponding to Level-6 (₹ 35400-112400) of 7th CPC	Officers working in a 200 bedded Hospital of Central/ State/U.T. Governments or Central Autonomous/ Statutory/Local Self Government Bodies or Public Sector undertakings: (i) Holding analogous posts on regular basis; <b>or</b> (ii) Holding a post in the grade pay of Rs. 2400/- with 10 years of regular service in the grade	1
24	Senior Sanitation Officer <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,600 (Pre-revised) corresponding to Level-7 (₹ 44900-142400) of 7th CPC	Officers working in a 200 bedded Hospital of Central/ State/U.T. Governments or Central Autonomous/ Statutory/Local Self Government Bodies or Public Sector undertakings: (i) Holding analogous posts on regular basis; <b>or</b> (ii) Holding a post in the grade pay of Rs. 4200/- with 5 years of regular service in the grade	1

25	Librarian Grade 1 (Documentalist) <b>Group : 'B'</b>	PB-2 (₹9300-34800) with GP of ₹ 4,600 (Pre- revised) corresponding to Level-7 (₹44900- 142400) of 7th CPC	Officers under the Central/ State/U.T. Governments or Central Autonomous/ Statutory/ Autonomous Bodies or Research and Development Organization (i) Holding analogous posts on regular basis; <b>or</b> (ii) With 3 years regular service in the grad pay of Rs.4200/- in the relevant field and possessing educational qualification given for direct recruitment : <b>Essential:</b> (i) Bachelor Degree in Library Science or Library and Information Service from a recognized University/Institute. <b>OR</b> B.Sc. Degree or equivalent from a recognized University and Bachelor Degree of Post Graduate Diploma or equivalent in Library Science from a recognized University or Institute. <b>And</b> (ii) 5 years' experience in a library of repute. (iii) Ability to use computers- Hands on experience in office applications, spread sheets and presentations. <b>Desirable</b> Diploma in Computer Application from a recognised University or Institute.	1
26	Medical Record Officer <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,200 (Pre- revised) corresponding to Level-6 (₹ 35400- 112400) of 7th CPC	Officers working in a 200 bedded Hospital of Central/ State/U.T. Governments/Universities / Statutory/Autonomous Bodies/ Health Care Organizations holding analogous post on regular basis, <b>OR</b> Junior Medical Record Officer with six years of regular service in the grade pay of Rs.2800/- in the relevant field.	4
27	Assistant Engineer (Civil) <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,600 (Pre- revised) corresponding to Level-7 (₹44900- 142400) of 7th CPC	Officers under the Central/ State/U.T. Governments or Central Autonomous/ Statutory/ Autonomous Bodies or Research and Development Organization (i) Holding analogous posts on regular basis; <b>OR</b> (ii) Jr. Engineer (Civil) with 5 years of regular service in the grade.	2
28	Assistant Engineer for Vigilance Cell (Civil) <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,600 (Pre- revised) corresponding to Level-7 (₹44900- 142400) of 7th CPC	Officers under the Central/ State/U.T. Governments or Central Autonomous/ Statutory/ Autonomous Bodies or Research and Development Organization Holding analogous posts on regular basis; <b>OR</b> Jr. Engineer (Civil) with 5 years of regular service in the grade.	1
29	Assistant Engineer (Electrical) <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,600 (Pre- revised) corresponding to Level-7 (₹44900- 142400) of 7th CPC	Officers under the Central/ State/U.T. Governments or Central Autonomous/ Statutory/ Autonomous Bodies or Research and Development Organization Holding analogous posts on regular basis; <b>or</b> Jr. Engineer (Electric) with 5 years of regular service in the grade	1
30	Assistant Engineer (Air Conditioning & Refrigeration) <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,600 (Pre- revised) corresponding to Level-7 (₹44900- 142400) of 7th CPC	Officers from Ministries/ Departments of Government of India , CPWD , MES , BRO , DoT , State Government/Union Territories Engineering Services and other Engineering Department of the Central / State Statutory/Autonomous Bodies holding analogous post or with 5 years of regular service as junior Engineer .	1
31	Chief Pharmacist <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,600 (Pre- revised) corresponding to Level-7 (₹44900- 142400) of 7th CPC	Officers under the Central/State/U.T. Governments/Universities/Statutory Bodies or Autonomous Bodies or Research and Development Organizations (i) holding analogous post on regular basis, <b>OR</b> (ii) with 5 years regular service in the grade of Pharmacist Grade II in the Grade Pay of Rs. 4200/-	11

32	Sr. Pharmacist <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,200 (Pre-revised) corresponding to Level-7 (₹35400-112400) of 7th CPC	Officers under the Central/State Govt., U.T. Government/Universities/Statutory Bodies or Research and Development Organizations i. holding analogous post on regular basis, or ii. with 6 years regular services in the grade of Pharmacist Grade II in the Grade Pay of Rs.2800/-	3
33	Pharmacist Grade I <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,200 (Pre-revised) corresponding to Level-7 (₹35400-112400) of 7th CPC	Officers under the Central/State Govt., U.T. Government/Universities/Statutory Bodies or Research and Development Organizations i. holding analogous post on regular basis, or ii. with 6 years regular services in the grade of Pharmacist Grade II in the Grade Pay of Rs.2800/-	6
34	Manager/ Supervisor/ Gas Officer <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,600 (Pre-revised) corresponding to Level-7 (₹44900-142400) of 7th CPC	Official holding analogous post in govt. organizations or holding posts with 11 years or relevant experience in GP of Rs.2800/-	1
35	Private secretary <b>Group : 'B'</b>	PB-2 (₹ 9300-34800) with GP of ₹ 4,600 (Pre-revised) corresponding to Level-7 (₹ 44900-142400) of 7th CPC	Officers under the State/ Central Government or Central Statutory/ Autonomous Bodies holding analogous posts or with at least 5 years of regular service in the post with Grade Pay of Rs.4200/- or higher.	5

- The last date for receipt of application from the eligible candidate is the **45th** day from the date of publication of the advertisement in the Employment News i.e. 5<sup>th</sup> March, 2019 up to 5:00 PM.
- Detailed advertisement and application format have been uploaded on the AIIMS, Patna website [www.aiimspatna.org](http://www.aiimspatna.org). Application format can be downloaded from the website. Duly filled-in application along with attested copies of all relevant certificates are to be sent to “**Administrative Officer, All India Institute of Medical Sciences, Phulwarisharif, Patna, Bihar– 801507**” superscribing the envelope “Application for the post of ..... AIIMS Patna by **Speed Post/Registered Post** only.
- Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/Department shall ordinarily not exceed three years. The deputation period would be initially for three years and further extension beyond three years upto maximum seven years may be considered in administrative exigencies as per prevailing rules/instructions of Government of India.
- Upper age limit:** The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.
- The posts carry usual allowances as admissible to Central Government employees of similar status and other allowances sanctioned in AIIMS, Patna.
- The qualification/eligibility prescribed is minimum requirement and the same does not automatically make candidate eligible for selection. Based on bio-data, the candidates will be shortlisted and only shortlisted candidates will be called for interview. Application of eligible officers who can be spared in the event of the selection may be forwarded through proper channel to the undersigned at the address given above within 45 days of publication of this advertisement in the employment News along with (a) attested copies of the up-to-date APARs for last five (05) years; (b) Vigilance Clearance Certificate clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, and (d) Integrity Certificate (e) NOC. The candidates have to produce all relevant original documents as proof of details furnished in their application at the time of interview. Application received not through proper channel will not be considered for interview.

**Clarification & Enquiries:-**

**Mail to: [admin@aiimspatna.org](mailto:admin@aiimspatna.org)**

**Deputy Director (Admin.)  
AIIMS, Patna**

**APPLICATION PROFORMA**

1. Post applied for :
2. Name & Correspondence Address (In block letters):
  
3. E-mail ID, Mobile No:
4. Date of Birth :
5. Date of Retirement :
6. Educational Qualifications:

7. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

Eligibility Service, Qualification, experience required for the post	Eligibility Service, Qualification/experience possessed by the officer.

8. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.

9. Details of employment, in the chronological order. Enclose a separate sheet duly authenticated by your signatures, if the space below is insufficient.

Office/Institution	Post held	From	To	Scale of Pay	Nature of Duties

10. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent.

11. In case the present employment is held on deputation/contract basis, please state:

- (a) The date of initial appointment:
- (b) Period of appointment on deputation/contract.
- (c) Name of the present office/organisation to which you belong.

12. Additional details about present employment. Please state whether working under, (indicate the name of your employer against the relevant column).

- |                        |                       |
|------------------------|-----------------------|
| (a) Central Government | (b) State Government  |
| (c) Autonomous body    | (d) Govt. Undertaking |
| (e) University         | (f) Others            |

13. Are you in the Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

14. Details of emoluments per month, now drawn (Level and pay structure in Pay Matrix as per 7<sup>th</sup> CPC etc.)

15. Additional information, if any which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience). (Note: Enclose a separate sheet, if the space is insufficient).

16. Whether belong to SC/ST/OBC category:

17. Position regarding award of penalty during last 10 years, if any

18	Contact Nos.	1) Office	
		2) Residence	
		3) Mobile	
		4) E-mail address	
19. If selected, specify the minimum required joining time			

**Declaration**

I have carefully gone through the vacancy circular/advertisement and I am well aware that the bio-data duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. I hereby declare that the information given by me in this application is true and correct to the best of my knowledge and belief.

Place:

Date:

(Signature of the applicant)



**Certificate by the Employer /Cadre Controlling Authority**

The information/details provided in the above application by the application are true and correct as per the facts available on records. He /She possesses educational qualification and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:-

- (i) There is no disciplinary or criminal case either pending or contemplated against Shri/Smt.....
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 05 years duly attested are enclosed herewith.
- (iv) No major/minor penalties imposed on him/her, if any is enclosed (as the case may be).

Countersigned  
(Employer/Cadre Controlling Authority with Seal)