



चन्द्रगुप्त प्रबंध संस्थान पटना

CHANDRAGUPT INSTITUTE OF MANAGEMENT PATNA

(An autonomous institution approved by AICTE and fully funded by Govt. of Bihar)
Institutional Area, Near Mithapur Bus stand, Patna – 800 001, Bihar

Advertisement for the post of Assistant Librarian

Name of the Post	Assistant Librarian
No. of post	01
Scale of pay	Rs. 15600-39100 (5400)
Age limit	35 years
Educational and other qualification required	Essential: <ul style="list-style-type: none">• A Bachelor's Degree in Library Science/ Information Science/Documentation from a recognized University• Operational knowledge of Computer and Internet is must. Oral and written communication in English Language is essential. Desirable : <ul style="list-style-type: none">• A Master's Degree in Library Science/ Information Science/ Documentation/Archives and manuscript-keeping/ Computerization of library with 55% aggregate marks or equivalent grade of 'B' in the UGC seven point scale with consistently good academic record.
Experience	<ul style="list-style-type: none">• Seven years of experience as Library Assistant in University/College. In case of meritorious candidates, the duration of work experience may be relaxed.• Weightage would be given to candidates with relevant work experience in reputed management institutes.

The position is based on contract for one year which can be extended on satisfactory performance. However, the Institute may terminate the contract without any prior notice if performance is not found satisfactory

Application Procedure:

Please e-mail your detailed resume as an attachment (in PDF or Word format) mentioning the name of the post applied for in the subject line and a covering letter in the main body of the E-mail to sao@cimp.ac.in before May 15, 2016.

Alternatively, candidates can send their detailed resume with a covering letter (only through speed/registered post) to Senior Administrative Officer on the above address and write the name of the post applied for in capital letters on the envelope.